

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
September 5, 2017**

The South Middleton Board of School Directors met on September 5, 2017, in the Board Room of the Iron Forge Elementary School for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:04 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

Administrative Staff

Bruce Deveney, Acting Super. - Absent

David Bitner, Asst. Prin. – YBMS - Absent

Janette Fulton, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. - Absent

Joel Hain, Prin. – BSHS - Absent

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS

Andrew Glantz - Direct. Buildings/Grs

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

Student Representatives

Elaina M. Clancy

Nicholas J. O'Brien

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION

Mr. Paul Wilson and Mrs. Megan Chapones addressed that Board about bus stops along the Mt. Holly Pike (Route 34). The Board will review the change of bus stop requests.

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Morgan, that the Board approves the minutes from the following meeting:

-8/21/17 – Regular Board Meeting

The motion passed unanimously.

EXECUTIVE SESSION – FOR THE RECORD

Mr. Berk announced that the Board of School Directors met in Executive Session prior to the start of the regular board meeting, for discussion purposes only of a personnel matter. The Board will also meet in Executive Session, for discussion purposes only, at the end of the regular board meeting this evening. The topic will be a legal issue.

FINANCIAL REPORT

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks #55539 to #55635 in the amount of \$494,464.35; payroll represented by PYRL0825 in the amount of \$565,950.60 represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks #15633 in the amount of \$140.55 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20255 in the amount of \$150 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #7036 to #7037 in the amount of \$832.05 represented in the attached summary.

The motion passed as follows:

**Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes**

Yes – 8, No – 0, Absent – 0, Abstention - 1

REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES

Dr. Mancuso presented a video to the Board regarding the opening of schools.

Student Representative, Elaina Clancy, reported that the first week of school is going well. She also spoke about the freshman students linking with either juniors or seniors. Student Representative, Nicholas O'Brien, reported that the week went well, and he spoke about the Bubbler Foundation events that were held over the Labor Day weekend. The Interact Club helped with cleanup of the Foundation Festival.

Mr. Ulmer reported to the Board that an audit of the construction contract and the regular, annual audit are moving forward. The business office is staffed and training has begun with new staff members.

NOTICES AND COMMUNICATIONS – None

BOARD COMMITTEE REPORTS

EDUCATION COMMITTEE REPORT – Mrs. Meikrantz

Mrs. Meikrantz reported that the Education Committee met earlier this evening and reviewed middle school level grouping, an update on the science committee, and an update on the initiatives for the 2017-2018 school year.

FACILITIES COMMITTEE REPORT – Mr. Merlie

Mr. Merlie reported that the Facilities Committee met earlier this evening. The committee reviewed the following items: IFES renovation update, Rice renovation update, and department annual agreements.

FINANCE COMMITTEE REPORT

Mr. Berk reported that the Finance Committee met earlier this evening. An update on the Pinnacle Health/UMPC merger was discussed, a food service provider contract for head start was reviewed, and the status of the state budget was reviewed.

TOPIC OF DISCUSSION – None

NEW BUSINESS

Approval of Agenda

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the agenda of September 5, 2017, with all corrections as indicated. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves the following in a block motion:

Personnel: Resignation - Long-Term Substitute

The Board accepted the resignation of Jessica Willhite from the position of long-term substitute Kindergarten teacher (replacing Brenna Larkin).

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Personnel - Reclassification - Two (2) - Long-Term Professional Substitutes

The Board approved the reclassification of the two (2) long-term professional substitute positions approved at the August 21, 2017, Board meeting to Temporary Professional positions.

Personnel - Employment - Professional - Long Term Substitute Teacher

The Board employed the following long-term substitute teacher:

Name: Chelsea A. Wagner, 541 Old Orchard Lane, Camp Hill

Position: Kindergarten Teacher - Replacing Brenna Larkin

Starting Date: Beginning of the 2017-2018 school year until approximately January 2018

Salary: Bachelor's, Step 1 - \$45,161 (pro-rated)

Personnel - Employment - Professional

The Board employed the following professional employees:

Brittany C. Wendler,

Position: Full-time Second Grade teacher

Salary: Bachelors, Step 2, \$45,354

Starting Date: Beginning of the 2017-2018 school year

Jessica M. Willhide

Position: Full-Time First Grade Teacher

Salary: Bachelor's, Step 1, \$45,161

Starting Date: Beginning of the 2017-2018 school year

Personnel - Resignation -Professional

The Board accepted, with regret, the resignation of William Bechtel, from the position of eighth grade science teacher at YBMS, with the effective date to be determined.

Personnel - Extra Duty - Resignation

The Board accepted the resignation of Jenny Mellinger from the extra duty position of Team Leader (third grade), effective immediately.

Personnel - Extra Duty - Mentor Teachers

The Board approved the following mentor teachers for the 2017-2018 school year:

Melissa Vincent - Mentor for Chelsey Wagner - 1/2 year - \$257.50

Mary Cornman - Mentor for Brittany Wendler - 1st year - \$515

Michelle Group - Mentor for Jessica Willhide - 1st year - \$515

Personnel - Extra Duty - Employment - Team Leader

The Board employed the following extra duty, team leader for the 2017-2018 school year:

Melissa Vincent - Kindergarten - \$2,573 (replacing Jennifer Barnett)

Personnel - Employment - Classified Staff - Substitute

The Board approved adding the following to the classified substitute list for the 2017-2018 school year:

Amy L. Mayer

Position: Substitute Building Nurse

Starting Date: September 6, 2017

Salary: \$16.00/hr.

Raina M. Miller

Position: Substitute Custodian

Starting Date: August 30, 2017

Salary: \$11.29/hr.

Personnel - Resignation - Classified

The Board accepted, with regret, the resignation for the purpose of retirement, of Kristin Baer, from the position of building nurse, effective November 1, 2017.

The motion passed unanimously.

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the Physician Services Agreement contract between South Middleton School District and Pinnacle Health Regional Physicians to provide school physician services (Dr. Chad Jumper) for the 2017-2018 school year.

The motion passed unanimously.

Mr. Varner made a motion, seconded by Mr. Merlie, to correct the resignation date of William Bechtel, from the position of eighth grade science teacher at YBMS. Correction from: "to be determined" to October 24, 2017.

The motion passed unanimously.

Planning/Discussion: Regular Board Meeting: September 18, 2017

The following items were reviewed in preparation for the 9/18/17 Regular Board Meeting:

- PSBA Officer Elections
 - Annual Update - Letter of Agreement between SMSD & Teenline
 - Policies - Second Reading
 - Policy #229 - Student Fundraising
 - Policy #246 - Student Wellness
 - Operation & Maintenance Agreement - Use of Classroom Space for the 2017-2018 School Year
 - Food Service Agreement for Pre-K Counts
 - Buildings & Grounds Annual Agreements
 - Personnel - Employment - Classified
- That the Board approves adding the following to the classified substitute list for 2017-2018:
Ricardo Rodriguez, 525 S. Spring Garden St., Carlisle, PA
Position: Substitute Custodian
Salary: \$11.29/hr.

CITIZENS PARTICIPATION - None

ADVISORY COMMITTEE REPORT

Cumberland-Perry Vocational Technical School – Mr. Winters

Mr. Winters reported that the joint committee met on August 28, 2017, and the minutes are available for review on the vo-tech website. He reviewed some highlights that were approved at the meeting such as policies and agreements. He also reviewed the enrollment, and mentioned that someone will have to replace him to represent the District after October.

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PSBA Legislative Report – Mr. Berk

Mr. Berk reported that the State was still trying to resolve the revenue issue with the budget.

South Middleton Township – Mr. Varner

-No Report

South Middleton Parks & Recreation – Mr. Morgan

-No Report

Bubbler Foundation

Mrs. Meikrantz reported on the recent success of the Bubbler Foundation Festival and fireworks, and a golf tournament that is scheduled.

ANNOUNCEMENTS & INFORMATION ITEMS

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mr. Varner, to adjourn the regular meeting at 7:59 p.m.
The motion passed unanimously.

Respectfully Submitted,

Matthew Ulmer
Board Secretary